

TITLE: Museum Educator

REPORTS TO: Director of Education and Public Programs

STATUS: Part time, non-exempt (hours vary; schedule to be determined)

The New Hampshire Historical Society seeks a part-time, non-exempt Museum Educator to deliver on- and off-site educational programs to kids and adults. The museum education team works collaboratively to provide enthusiastic, accurate, and enriching experiences for those taking part in the Society's educational programs about the Granite State. Hours vary during the school year based on type of program.

SCOPE OF WORK

Museum educators deliver educational programs including tours of the New Hampshire Historical Society's building and exhibitions in Concord and off-site programs at classrooms and libraries around the state. Most programs are geared toward elementary-aged children, although museum educators may be asked to deliver programs for kids of all ages and, on occasion, adults.

RESPONSIBILITIES

- Master on-site school programs and teach to school-aged groups at the Society
- Master outreach programs and travel around the state to teach them to school-aged groups
- Master approved adult programs on New Hampshire history and present in both outreach programs and guided gallery tours
- Deliver all programs in an enthusiastic, knowledgeable, and accessible manner
- Attendance at regular staff meetings
- Participate in program revision and occasional staff enrichment activities

MINIMUM QUALIFICATIONS

- Bachelor's degree
- Teaching, tour guide, or presentation experience (elementary education background and/or social studies background is a plus)
- Strong communication skills and willingness to work with a range of age groups and abilities
- Reliability, flexibility, and a high energy level
- Enthusiasm for working collaboratively in a team environment
- A sunny, professional disposition when interacting with teachers, students, visitors, and colleagues

- A functional email account, capable of reading pdf attachment files, and ability to operate a Microsoft Powerpoint presentation on a laptop
- Valid driver's license and a car, must be willing to drive to off-site programs
- Ability to lift and move baskets of objects, traveling trunks, audio-visual equipment, and other instructional aids as necessary
- Ability to climb stairs and be able to walk to maintain a program that requires stamina and energy
- All New Hampshire Historical Society staff are required to be fully vaccinated against Covid-19

HOW TO APPLY

Please send a letter of interest and resume or cv as a single PDF file to Jenn Walton, Assistant Director of Education and Public Programs, at jwalton@nhhistory.org. Subject line of the email should read: "Museum Educator [Your Last Name]."