



## Guide to the Concord Female Charitable Society Records, 1811-2020

### Administrative Information

**Title and Dates:**

Concord Female Charitable Society Records, 1811-2020

**Repository:**

New Hampshire Historical Society  
30 Park Street  
Concord, NH 03301  
603-228-6688  
<https://www.nhhistory.org/>

**Collection Number:**

1996.048, 1943.004, 2022.021

**Author of Finding Aid:**

Unidentified; rewritten and formatted by Laura Heath Reboul and revised by Sandra L. Wheeler

**Creator:**

Concord Female Charitable Society

**Language:**

The materials in this collection are in English.

**Extent:**

12 boxes and 6 oversized volumes ; 4.63 linear feet

**Abstract:**

These records of the Concord Female Charitable Society date from 1811 to 2020 and include constitutions, annual reports, meeting minutes, membership lists, and financial records. The Society was founded in 1812 to accomplish charitable goals for individuals and families in Concord.

## Access and Use

### **Acquisition Information and Provenance:**

The Concord Female Charitable Society Records is composed of multiple accessions. The collection was originally deposited by the Concord Female Charitable Society in March 1943 and given accession number 1943.004.

The collection was then given accession number 1996.048 when materials were transferred to this collection from the library. This includes the following library accession numbers:

- 59216 and 59217 were the gift of the Concord Female Charitable Society on January 12, 1934.
- 61930 and 61939 were deposited by the Concord Female Charitable Society on October 7, 1943.
- 61973 through 61979 were deposited by the Concord Female Charitable Society on October 8, 1943.
- 63216 was the gift of Mary Stearns on July 16, 1947.
- 79794 through 79797 were the gift of the Concord Female Charitable Society on March 18, 1981.
- 82677 was the gift of the Kimball-Jenkins estate on March 20, 1989.
- 83600 and 83601 were the gift of the Concord Female Charitable Society on May 18, 1991.

Additional donations were made by the Grace Foster estate; Eleanor Provencher on June 30, 1999; and the Concord Female Charitable Society in October 2022 (2022.021).

### **Processing Information:**

This collection was processed by an unknown person at an unknown date. The author of the original finding aid is likewise unknown. Materials originally placed in the library were incorporated into these records in 1996. The original finding aid was rewritten and formatted by Laura Heath Reboul in June 2014 and revised by Sandra L. Wheeler in 2023, to add material donated in 2022. This finding aid follows the standards set forth by *Describing Archives: A Content Standard*.

### **Access Restrictions:**

The majority of the collection is open for research use; however, some recent records are restricted. These materials are marked in the Contents List portion of this finding aid as: **[Restricted until (year)]**. Per an agreement with the Concord Female Charitable Society, members of the Concord Female Charitable Society have permission to review all records regardless of their restricted status.

### **Location:**

The collection is housed at the New Hampshire Historical Society in Concord, New Hampshire.

### **Physical Characteristics and Technical Requirements:**

The materials in this collection are paper based and have no special technical requirements for use.

**Copyright/Conditions Governing Use:**

For permission to reproduce or publish materials from this collection, please contact the New Hampshire Historical Society. Users are responsible for following all copyright and intellectual property laws.

**Preferred Citation:**

Item title, Concord Female Charitable Society Records, 1996.048. New Hampshire Historical Society, Concord, NH. Date accessed.

**Collection Overview****Administrative Information:**

The Concord Female Charitable Society was founded in 1812 to accomplish charitable goals for individuals and families in Concord. The directors were responsible to “ascertain, from time to time, the proper objects of charity, with the nature of their wants: they shall order what supplies shall be given to families, or individuals...” The Society has continued to carry out their mission for over 200 years, serving the greater Concord area. See the article by Henry McFarland from the 1900 edition of the Constitution, found in Box 2, for more information.

**Collection Scope and Content Note:**

The Concord Female Charitable Society Records collection contains constitutions, annual reports and meeting minutes, membership lists, and financial records for the organization. These records cover the period from 1811-2020. Among the records are a Sunday School Music book dated 1830, Sunday school tracts, temperance and anti-tobacco flyers, discourses delivered by Henry Elijah Parker in 1858 and by Reverend Nathaniel Bouton in 1862 (on the 50<sup>th</sup> anniversary of the Concord Female Charitable Society), and an article by Henry McFarland from the 1900 edition of the Constitution. The collection has been built from various donations. Restrictions on recent records are described in the Contents List section below.

The collection is divided into four series: early loose records; printed constitutions; annual reports and minutes; and administrative records, which includes materials related to membership lists and dues paid, and treasurer’s and tax records.

**Arrangement:**

The Concord Female Charitable Society Records are arranged in five series by type of record:

Series I. Early loose records, 1812-1955

Series II. Printed constitutions, 1824-2012

Series III. Annual reports and minutes, 1811-2020

Series IV. Administrative records, 1818-2020

**Contents List**

Folder 0      Inventory

**Series I. Early loose records, 1812-1955**

**Extent:** 1 box

**Scope and Content:** Series one contains early loose records, 1812-1877 including a discourse delivered before the Concord Female Charitable Society by Henry Elijah Parker in 1858 and a memorial discourse delivered by Reverend Nathaniel Bouton on the 50<sup>th</sup> anniversary of the Concord Female Charitable Society in 1862. Contents in other folders include letters, a Sunday School Music book, Sunday school tracts, and American Tract Society imprints. Temperance and anti-tobacco flyers have been transferred to Special Collections.

**Box 1**

- Folder 1            Letters, 1815
- Folder 2            Letters, 1830-1840
- Folder 3            Letters, 1851-1869
- Folder 4            Annual reports and minutes, 1812-1815
- Folder 5            Annual reports and minutes, 1817
- Folder 6            Annual reports and minutes, 1818-1819
- Folder 7            Annual reports and minutes, 1820-1822
- Folder 8            Annual reports and minutes, 1824-1825
- Folder 9            Annual reports and minutes, 1826-1827
- Folder 10           Annual reports and minutes, 1828-1829
- Folder 11           Annual reports and minutes, 1830-1831
- Folder 12           Annual reports and minutes, 1832-1833
- Folder 13           Annual reports and minutes, 1834
- Folder 14           Annual reports and minutes, 1835
- Folders 15-16      Annual reports and minutes, 1836-1837
- Folder 17           Annual reports and minutes, 1838
- Folder 18           Annual reports and minutes, 1839
- Folder 19           Annual reports and minutes, 1840-1841
- Folders 20-21      Annual reports and minutes, 1842-1843
- Folder 22           Annual reports and minutes, 1848-1851
- Folder 23           Annual reports and minutes, undated
- Folder 24           Handwritten constitutions, undated
- Folder 25           Handwritten constitutions, 1817-1843
- Folder 26           Temperance and anti-tobacco flyers, undated
- Folder 27           Sunday School music book, 1830
- Folder 28           Sunday School tracts and American Tract Society publications, undated
- Folder 29           American Tract Society publications, undated
- Folder 30           Parker, Henry Elijah. *A Discourse Delivered Before the Concord Female Charitable Society in the First Congregational Church*, 1858 January 17
- Folders 31a-b      Bouton, Reverend Nathaniel. *A Memorial Discourse on Occasion of the Fiftieth Anniversary of the Concord Female Charitable Society, Delivered in the North Church, Concord, N.H.*, 1862 January 26
- Folder 32           Treasurer's miscellaneous, including bankbook, 1824, 1841, 1878-1879, undated
- Folder 33           Bills, 1831
- Folder 34           Bills, 1833
- Folder 35           Bills, 1835
- Folder 36           Bills, 1839
- Folder 37           Bills, 1841
- Folder 38           Bills, 1846

- Folder 39 Bills, 1849
- Folder 40 Bills, 1850
- Folder 41 Bills, 1853
- Folder 42 Miscellaneous, 1838, 1842, 1955, undated

**Series II. Printed constitutions, 1824-2012**

**Extent:** 1 box

**Scope and Content:** Series two consists of printed copies of the Concord Female Charitable Society's constitution from 1824 on, the Acts of Incorporation, membership lists for several years, and anniversary publications starting in 1912.

**Box 2**

- Folder 1 Constitution, printed by George Hough, includes a list of members, 1 copy, 1824
- Folder 2 Constitution, etc., 4 copies, published 1844
- Folders 3-4 Constitution, printed by Steam Printing Works of MacFarland & Jenks, 2 copies, 1856
- Folders 5-6 Constitution, printed by the Independent Press Association, 2 copies, 1870
- Folders 7-8 Acts of incorporation and constitution with a list of members, printed by the Republican Press Association, 2 copies, 1888  
[gift of Mary Stearns, 1947]
- Folders 9-10 Acts of incorporation and constitution with a catalog of members, printed by Rumford Press, 2 copies, 1900  
[gift of Mary Stearns, 1947]
- Folders 11-12 One hundredth anniversary, 1812-1912; with acts of incorporation and constitution, catalog of members and reports, 2 copies, 1912  
[gift of Mary Stearns, 1947]
- Folder 13 One hundred and twenty-fifth anniversary, 1 copy, 1937
- Folder 14 One hundred and fiftieth anniversary, 1 copy, 1962
- Folder 15 One hundred and seventy-fifth anniversary printed by Wenday, Inc., 1 copy, 1987
- Folder 16 Two hundredth anniversary, 1 copy, 2012

**Series III. Annual reports and minutes, 1811-2020**

**Extent:** 7 boxes

**Scope and Content:** Series two consists of Boxes 3-8, which contain annual reports and the minutes of monthly board meetings from 1811 through 2020. Because early board minutes named recipients of charity, the following are restricted: from 1962-1974, contained in Box 6, are restricted until 2024; from 1975-1985, contained in Box 7, are restricted until 2035; from 1986-1997, contained in Box 8, are restricted until 2049.

**Box 3**

- Volume 1 Records, 1811-1833
- Volume 2 Records, 1811-1843
- Volume 3 Records, 1812-1840
- Volume 4 Records, 1834-1844
- Volume 5 Records, 1843-1858

**Box 4**

- Volume 1 Records, 1852-1866

Volume 2      Records, 1858-1884  
Volume 3      Records, 1867-1889  
Volume 4      Records, 1881-1890  
Volume 5      Records, 1885-1905  
Volume 6      Records, 1890-1902

**Box 5**

Volume 1      Records, 1903-1913  
Volume 2      Records, 1914-1928  
Volume 3      Records, 1928-1943  
Volume 4      Records, 1943-1954

**Box 6**

Folder 1      Minutes, 1954-1962  
Folder 2      Minutes, 1962 November 6  
Folder 3      Minutes, 1963  
Folder 4      Minutes, 1964  
Folder 5      Minutes, 1965  
Folder 6      Minutes, 1966  
Folder 7      Minutes, 1967  
Folder 8      Minutes, 1968  
Folder 9      Minutes, 1969  
Folder 10     Minutes, 1970  
Folder 11     Minutes, 1971  
Folder 12     Minutes, 1972  
Folder 13     Minutes, 1973  
Folder 14     Minutes, 1974  
Folder 15     Minutes, 1975

**Box 7**      **[Restricted until 2035]**

Folder 1      Annual reports and minutes, 1975-1985  
Folder 2      Minutes, 1975  
Folder 3      Minutes, 1976  
Folder 4      Minutes, 1977  
Folder 5      Minutes, 1978  
Folder 6      Minutes, 1979  
Folder 7      Minutes, 1980  
Folder 8      Minutes, 1981  
Folder 9      Minutes, 1982  
Folder 10     Minutes, 1983  
Folder 11     Minutes, 1984  
Folder 12     Minutes, 1985  
Folder 13     Recording Secretary's minutes, 1985

**Box 8**      **[Restricted until 2049]**

Folder 1      Annual reports and minutes, 1986-1992, 1994-1996

Folder 2	Recording Secretary's minutes, 1986
Folder 3	Recording Secretary's minutes, 1987 January-June
Folder 4	Recording Secretary's minutes, 1987 September-December
Folder 5	Annual meeting and reports, 1987, 1988
Folder 6	Recording Secretary's minutes, 1988 January-March
Folder 7	Recording Secretary's minutes, 1988 April
Folder 8	Recording Secretary's minutes, 1988 May-December
Folder 9	Monthly board meetings, 1989
Folder 10	Annual meeting and reports, 1989
Folder 11	Monthly board meetings, 1990
Folder 12	Annual meeting and reports, 1990, 1991
Folder 13	Monthly board meetings, 1991
Folder 14	Monthly board meetings, 1992
Folder 15	Monthly board meetings, 1993
Folder 16	Monthly board meetings, 1994
Folder 17	Board of Directors' meetings minutes, 1995 January-June
Folder 18	Board of Directors' meetings minutes, 1995 September-December
Folder 19	Board of Directors' meetings minutes, 1996 January-June
Folder 20	Board of Directors' meetings minutes, 1996 September-December
Folder 21	Board of Directors' meetings minutes, 1997
Folder 22	Annual reports and minutes, 1997-2004
Folder 23	Annual reports and minutes, 2005, 2007, 2009-2011
Folder 24	Annual reports and minutes, 2012-2014
Folder 25	Annual reports and minutes, 2015-2020

#### **Series IV. Administrative records, 1818-2020**

**Extent:** 3 boxes and 6 oversize volumes

**Scope and Content:** Series four consists of membership, dues, and treasurer's records from 1818-2020. Treasurer's records from 1968-1987 are restricted until 2049.

##### **Box 9**

Volume 1	Membership and dues, 1818-1825
Volume 2	Membership and dues, 1826-1837
Volume 3	Membership and dues, 1837-1841
Volume 4	Membership and dues, 1842-1855
Volume 5	Membership and dues, 1856-1862

##### **Box 10**

Volume 1	Membership and dues, 1863-1877
Volume 2	Membership and dues, 1873-1899
Volume 3	Membership and dues, 1877-1888
Volume 4	Membership and dues, 1890-1899
Volume 5	Membership and dues, 1899-1905
Volume 6	Membership and dues, 1900-1919

##### **Box 11**

Volume 1	Membership and dues, 1969-1996
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- Folder 1 Membership and dues, 1963-1993
- Folder 2 Membership and dues, 1994-2012, 2016-2020
- Folder 3 Policies, 1975-2004
- Folder 4 Publicity (newspaper clippings), scattered dates, 1915, 1950s-2015, undated
- Folder 5 Tax returns and audits, 1963, 1965-1969
- Folder 6 Tax returns and audits, 1970-1972
- Folder 7 Tax returns and audits, 1973-1974
- Folder 8 Treasurer's records: annual dinner expenses, 1927-1975
- Folder 9 Treasurer's records: investment policy, 2002

**Box 12 [Restricted until 2049]**

- Folder 1 Tax returns and audits, 1975-1977
- Folder 2 Tax returns and audits, 1978-1979
- Folder 3 Tax returns and audits, 1979-1981
- Folder 4 Tax returns and audits, 1982-1983
- Folder 5 Tax returns and audits, 1984
- Folder 6 Treasurer's records: donations to organizations, 1973, 1992-2017

**Oversized Treasurer's Records**

- Volume 1 Ledger, 1905-1914
- Volume 2 Ledger, 1914-1923
- Volume 3 Ledger, 1923-1930
- Volume 4 Ledger, 1949-1957
- Volume 5 Ledger, 1958-1964
- Volume 6 Ledger, boxed pages, 1968-1987 **[Restricted until 2049]**

**Separated Materials:**

Temperance and anti-tobacco flyers. Transferred to the Ephemera Collection.

The six oversize treasurer's records volumes (see above) have been moved to oversized storage.

**Subject Terms**

**People:**

- Bouton, Nathaniel, 1799-1878
- McFarland, Henry
- Parker, Henry E. (Henry Elijah), 1821-1896

**Organizations:**

- Concord Female Charitable Society
- North Church (Concord, N.H.)

**Subjects:**

- Business records
- Charities
- Church
- Meetings
- Sunday school music



Temperance  
Tobacco  
Women  
Women--Societies and clubs

**Locations:**  
Concord, NH