



Guide to the Rolfe and Rumford Home Records, 1773-1989, bulk 1880-1935

Administrative Information

Repository:

New Hampshire Historical Society
30 Park Street
Concord, NH 03301
603-228-6688
<http://www.nhhistory.org/>

Collection Numbers:

2009.078
2014.050

Author of Finding Aid:

Sandra L. Wheeler

Creator:

Rolfe and Rumford Home Trustees, Lady Visitors and Employees

Language:

The materials in this collection are in English.

Extent:

2009.078: 15 document cases (6 linear feet), one oversize plan
2014.050: 2 document cases (10 linear inches), one oversize map

Abstract:

This collection consists of institutional records of the Rolfe and Rumford Home: accounts, annual reports, bills and receipts, minutes, and miscellaneous materials of the Home (originally called the Rolfe and Rumford Asylum). The Home was a residential facility for girls, from its beginnings to about 20 years before it closed in 2009. The Home began to receive children in 1880; before that, records all have to do with managing the investments that supported it and maintaining the building. The 2014 accession also contains a series of lecture notes taken by a nursing student.

Access and Use

Acquisition Information and Provenance:

The 2009.078 materials were given to the New Hampshire Historical Society by The Board of Trustees of the Rolfe and Rumford Home when it closed in 2009.

The 2014.050 materials were a Gift of the Board of Trustees of the Rolfe and Rumford Home, in 2014.

Processing Information:

This collection was processed by Sandra L. Wheeler in 2009 and 2014. The finding aid, first written in 2009, was rewritten by Sandra L. Wheeler in August, 2014. This finding aid follows the standards set-forth by *Describing Archives: A Content Standard*.

Access Restrictions:

Folders 3 - 13 in Box 15 are closed until 2040 (50 years after the creation of the documents contained therein). These are minutes that contain personal information about named individuals living in the home. The remainder of the collection is available for research.

Location:

The collection is housed at the New Hampshire Historical Society in Concord, New Hampshire.

Physical Characteristics and Technical Requirements:

The collection is paper based and requires no special handling.

Copyright/Conditions Governing Use:

For permission to reproduce or publish materials from this collection, please contact the New Hampshire Historical Society. Researchers are responsible for following all copyright and intellectual property laws.

Preferred Citation:

The Rolfe and Rumford Home Records, 2009.072; 2014.050. New Hampshire Historical Society, Concord, NH. Date Accessed.

Collection Overview

Administrative History:

The Rolfe and Rumford Asylum/Home: In 1852, The Countess of Rumford willed her estate and family home to create an “asylum” for motherless girls in Concord, NH. It took the trustees until 1880 to accumulate sufficient funds to actually open the Asylum. The wives of the trustees, or the “Lady Visitors,” were given responsibility for the day-to-day running of the home while the men managed its financial affairs. Eventually, the Lady Visitors were simply Concord women interested in social welfare, but they continued to be a rather “hands-on” group who expected to be informed and consulted about all matters related to the individual girls and details of operating the Home.

The Home employed and housed a “matron” to care for the girls, her assistant and/or a cook-housekeeper. Other staff varied over the years – at the beginning, for example, a schoolroom teacher was employed along with women who taught specific skills such as sewing or music. Later the girls were sent to public school. Maintenance and yard work were handled by people contracted to do the specific jobs.

The Home never housed more than approximately 15 girls at a time, and over the years the demographics of the group changed. Originally children were as young as two or three upon arrival and were expected to remain until they were self-supporting (or married) at around age 18. Gradually this changed to a census of mostly older girls (8 – 10 upon arrival) and finally, only adolescents. Over the years, the girls stayed for shorter and shorter periods as the home became less an orphanage and more a temporary residence for adolescents with behavioral problems and/or from troubled families.

By the end of the 20th century, such children were increasingly treated by placing them with foster parents and the need for institutional housing decreased markedly. The Home closed in 2009.

Collection Scope and Content Note:

The Rolfe and Rumford Home collection contains business and institutional records of the Home (originally called the Rolfe and Rumford Asylum). The records are richest for the years 1880-1935. The collection came in two accessions:

2009.078. This collection is larger and more inclusive, containing bills and receipts and a run of annual reports and minutes complete until 1951.

2014.050. This consists primarily of financial records, legal documents and legal correspondence. It also includes notes taken by a nursing student between 1891 and 1893.

Financial records, bills and receipts.

The 2009 accession contains treasurer’s reports in the annual reports. These are amplified by lists of securities with their returns that are part of the 2014 accession.

Between 1880 and the late 1920s there are receipts and bills for many expenses: clothing for the girls, groceries, schoolroom supplies, repairs and building maintenance, salaries for staff, etc. These are almost always itemized, so it is possible to construct a detailed picture of the material life of the home, even to items such as what books were purchased for the girls at Christmas.

Legal documents and correspondence. The 2014 accession (Boxes 17 and 18) contains a few legal opinions about issues concerning guardianship of the girls; there are also materials related to income-generating property owned by the Home.

Minutes and Annual Reports, Trustees. These are complete to 1951 and are primarily in account book form, with expenditure summaries and income entries. If there is narrative, it concerns matters such as the purchase or sale of land, major repairs or alterations to the structure, etc. There are no trustee records after 1951.

Minutes and Annual Reports, Lady Visitors. The Lady Visitors were initially the wives of the trustees, later women active in social welfare in the Concord community. Their records are complete and detailed until 1935. There are no Lady Visitor records between 1935 and 1970. The records from 1970-1989 are closed until 2040.

As noted above, the Lady Visitors concerned themselves with the management of the Home and care of the children. Their records contain monthly and yearly narratives about each girl by name. These include reasons for being placed in the Home, progress, and reason for and destination upon discharge. It is possible to follow any individual through her time at the Home in these years.

The Lady Visitors were also responsible for relationships with (and hence oversight of) the Matron (later called the Director), so these reports also contain information about hiring/firing, working issues, etc. A recurring theme in the Lady Visitor records is the (always polite) conflict between the Lady Visitors and the Matron, who clearly sometimes resented the control the Lady Visitors had over day-to-day operations at the Home.

Nursing Student Notes. Thirty seven formal academic papers summarize lectures given by local physicians to nursing students. They were made by Agnes Marie Levinsohn between 1891 and 1893 are part of the 2014 accession (Box 17).

The only **outside evaluation** of the Rolfe and Rumford Home in the papers is a 1941 evaluation by the New Hampshire Conference of Social Welfare and the Child Welfare League (Box 14, folder 17).

Oversize materials: A 1773 plan of the Rolfe Homestead (the first location of the Rolfe and Rumford Home) made by Benjamin Thompson and Miel Chandler was part of the 2014 accession.

Photographs: Box 1, folder 1 contains an undated (probably early 20th C) photograph of the building that housed the original Rolfe and Rumford Asylum. A 1909 "History of the Rolfe and Rumford Asylum" is illustrated by a few early photographs (Box 11, folder 4 and Box 16). Otherwise, there are no photographs in the collection.

The voices of the girls themselves are rarely heard in the materials in the collection. A notable exception is a folder of reports, each written by one of the residents to the Lady Visitors in 1911 about an expedition to the beach for all residents (Box 12, folder 1).

Arrangement:

The two accessions are arranged separately. Accession 2009.078 is in Boxes 1-15, followed by accession 2014.050 in Boxes 16 and 17. The student nurse lecture notes in the 2014 accession are in a separate series following other materials in that accession.

All materials are arranged in chronological order. Within each year they are in alphabetical order by kind of record (accounts, annual reports, bills, minutes, etc).

Box List

Accession # 2009.078, Boxes 1-16

Box 1: 1853 – 1880

- Folder 1 General information about the home and its history; copy of finding aid
- Folder 2 1853-1884. Account book. Treasurer's accounts and household expenses.
- Folder 3 1853. Bills, receipts
- Folder 4 1854. Bills, receipts
- Folder 5 1855. Bills, receipts
- Folder 6 1856. Bills, receipts
- Folder 7 1857. Bills, receipts
- Folder 8 1858. Bills, receipts
- Folder 9 1859. Bills, receipts
- Folder 10 1860. Bills, receipts
- Folder 11 1861. Bills, receipts
- Folder 12 1862. Bills, receipts
- Folder 13 1863. Bills, receipts
- Folder 14 1864. Bills, receipts
- Folder 15 1865. Bills, receipts
- Folder 16 1866. Bills, receipts
- Folder 17 1867. Bills, receipts
- Folder 18 1868. Bills, receipts
- Folder 19 1869. Bills, receipts
- Folder 20 1870. Bills, receipts
- Folder 21 1871. Bills, receipts
- Folder 22 1872. Bills, receipts
- Folder 23 1873. Bills, receipts
- Folder 24 1874. Bills, receipts
- Folder 25 1875. Bills, receipts
- Folder 26 1876. Bills, receipts
- Folder 27 1877. Bills, receipts
- Folder 28 1878. Bills, receipts
- Folder 29 1879. Bills, receipts
- Folder 30 1880-1917. Annual reports, Board of Trustees and (in some years) Lady Visitors [bound]
- Folder 31 1880. Bills, receipts. January - June
- Folder 32 1880. Bills, receipts. July - December
- Folder 33 1880-1892. Minutes, Lady Visitors [bound]
- Folder 34 1880. Treasurer's report, Trustees

Box 2: 1881 - 1886

- Folder 1 1881. Bills, receipts. January - June
- Folder 2 1881. Bills, receipts. July-Dec
- Folder 3 1881. Treasurer's report, Trustees

Folder 4	1882. Bills, receipts. January - June
Folder 5	1882. Bills, receipts. July - December
Folder 6	1882. Treasurer's report, Trustees
Folder 7	1883. Bills, receipts. January - June
Folder 8	1883. Bills, receipts. July - December
Folder 9	1884. Bills, receipts. January - June
Folder 10	1884. Bills, receipts. July - December
Folder 11	1885. Bills, receipts. January - June
Folder 12	1885. Bills, receipts. July - December
Folder 13	1886-1896. Account Book. Treasurer's (trustees) accounts with household expenses [bound]

Box 3: 1886 – 1890

Folder 1	1886. Bills, receipts. January - June
Folder 2	1886. Bills, receipts. July - December
Folder 3	1887. Accounts. Matron (Eliza Robinson)
Folder 4	1887. Bills, receipts. January - June
Folder 5	1887. Bills, receipts. July - December
Folder 6	1888. Accounts. Matron (Eliza Robinson)
Folder 7	1888. Bills, receipts. January - June
Folder 8	1888. Bills, receipts. July - December
Folder 9	1888. Treasurer's report, Lady Visitors
Folder 10	1889. Bills, receipts. January - June
Folder 11	1889. Bills, receipts. July - December
Folder 12	1889-1898. Correspondence (investment property in MN)
Folder 13	1889. Treasurer's report, Lady Visitors
Folder 14	1889. Treasurer's report, Trustees
Folder 15	1890. Accounts. Matron (Eliza Robinson)
Folder 16	1890. Annual Report, Lady Visitors

Box 4: 1890 – 1893

Folder

Folder 1	1890. Bills, receipts. January - June
Folder 2	1890. Bills, receipts. July - December
Folder 3	1890. Treasurer's Report, Lady Visitors
Folder 4	1891. Accounts. Matron (Eliza Robinson)
Folder 5	1891. Annual Report, Lady Visitors
Folder 6	1891. Bills, Receipts. January - June
Folder 7	1891. Bills, receipts. July - December
Folder 8	1891. Treasurer's report, Lady Visitors
Folder 9	1892. Accounts, Matron (Eliza Robinson)
Folder 10	1892. Bills, receipts. January - June
Folder 11	1892. Bills, receipts. July - December
Folder 12	1892. Treasurer's report, Lady Visitors
Folder 13	1893. Accounts, household expenses.
Folder 14	1893. Accounts, Matron (Eliza Robinson)

- Folder 15 1893. Annual report, Lady Visitors
- Folder 16 1893. Bills, receipts. January - June
- Folder 17 1893. Bills, receipts. July - December
- Folder 18 1893. Treasurer's report, Lady Visitors.

Box 5: 1894 – 1896

- Folder 1 1894. Accounts, household.
- Folder 2 1894. Accounts, Matron (Eliza Robinson)
- Folder 3 1894. Bills, receipts. January - June
- Folder 4 1894. Bills, receipts. July - December
- Folder 5 1894. Treasurer's report, Lady Visitors
- Folder 6 1895. Accounts, household
- Folder 7 1895. Accounts, Matron (Eliza Robinson)
- Folder 8 1895. Bills, receipts. January - June
- Folder 9 1895. Bills, receipts. July - December
- Folder 10 1895. Treasurer's report, Lady Visitors
- Folder 11 1896. Accounts, household
- Folder 12 1896. Accounts, Matron (Eliza Robinson)
- Folder 13 1896. Annual report, Lady Visitors
- Folder 14 1896. Bills, receipts. January - June
- Folder 15 1896. Bills, receipts. July - December
- Folder 16 1896. Treasurer's report, Lady Visitors

Box 6: 1897 – 1898

Folder

- Folder 1 1897 – 1925. Account Book, treasurer (trustees), with household expenses [bound]
- Folder 2 1897. Accounts, household expenses
- Folder 3 1897. Accounts, Matron (Eliza Robinson)
- Folder 4 1897. Annual report, Lady Visitors
- Folder 5 1897. Bills, receipts. January - June
- Folder 6 1897. Bills, receipts. July - December
- Folder 7 1897. Legal documents; "R & R Asylum vs. Lefebre" (re land)
- Folder 8 1897 – 1900. Treasurer's (trustee) Bank book
- Folder 9 1897. Treasurer's report, Lady Visitors
- Folder 10 1898. Accounts, household expenses
- Folder 11 1898. Accounts, Matron (Eliza Robinson)
- Folder 12 1898. Annual Report, Lady Visitors
- Folder 13 1898. Bills, receipts. January - June
- Folder 14 1898. Bills, receipts. July - December
- Folder 15 1898. Correspondence from Matron (Eliza Robinson)

Box 7: 1898 – 1900

- Folder 1 1898. Legal Documents (sale of land to railroad)
- Folder 2 1898. Treasurer's report, Lady Visitors
- Folder 3 1899. Accounts, household expenses

Folder 4 1899. Accounts, Matron (Eliza Robinson)
Folder 5 1899. Bills, receipts. January - June
Folder 6 1899. Bills, receipts. July - December
Folder 7 1899. Correspondence re addition to building
Folder 8 1899. Treasurer (trustees). Rent statements from MN income property
Folder 9 1899. Treasurer report, Lady Visitors
Folder 10 1899. Treasurer report, Trustees
Folder 11 1900. Accounts, household expenses
Folder 12 1900. Accounts, Matron (Eliza Robinson)
Folder 13 1900. Bills, receipts. January - June
Folder 14 1900. Bills, receipts. July - December
Folder 15 1900. Treasurer (trustees). Rent statements from MN income property
Folder 16 1900. Treasurer's report, Lady Visitors
Folder 17 1900. Treasurer's report, Trustees

Box 8: 1901 – 1902

Folder 1 1901. Accounts, household expenses
Folder 2 1901. Accounts, Matron (Eliza Robinson)
Folder 3 1901. Bills, receipts. January - June
Folder 4 1901. Bills, receipts. July - December
Folder 5 1901. Treasurer (trustees). Rent statements from MN income property
Folder 6 1901. Treasurer's report, Lady Visitors
Folder 7 1901. Treasurer's report, Trustees
Folder 8 1902. Accounts, household expenses
Folder 9 1902. Accounts, Matron (Eliza Robinson)
Folder 10 1902 – 1908. Annual Meetings, Lady Visitors (includes treasurer's reports) [bound]
Folder 11 1902. Bills, receipts. January - June
Folder 12 1902. Bills, receipts. July - December
Folder 13 1902. Legal document re land taken by railroad

Box 9: 1902 – 1906

Folder 1 1902. Treasurer (trustees). Rent statements from MN income property
Folder 2 1902. Treasurer report, Lady Visitors
Folder 3 1902. Treasurer report, Trustees
Folder 4 1903. Accounts, Matron (Eliza Robinson)
Folder 5 1903. Bills, receipts. Jan-June
Folder 6 1903. Bills, receipts. July-Dec
Folder 7 1903. Treasurer (trustees). Rent statements from MN income property
Folder 8 1903. Treasurer's report, Lady Visitors
Folder 9 1903. Treasurer's report, Trustees
Folder 10 1904. Accounts, Matron (Eliza Robinson and Emma Dupee)
Folder 11 1904. Bills, receipts. Jan-June
Folder 12 1904. Bills, receipts. July-Dec
Folder 13 1904. Correspondence re Matron
Folder 14 1904. Inventory, gifts of Dr Hammond

Folder 15 1904. Treasurer (trustees). Rent statements, MN income property
 Folder 16 1904. Treasurer's report, Lady Visitors
 Folder 17 1904. Treasurer's report, Trustees
 Folder 18 1905. Accounts, Matron (Emma Dupee)
 Folder 19 1905. Bills, receipts. January - June
 Folder 20 1905. Bills, receipts. July - December
 Folder 21 1905. Treasurer (trustees). Rent statements, income property in MN
 Folder 22 1905. Treasurer's report, Lady Visitors
 Folder 23 1905. Treasurer's report, Trustees
 Folder 24 1906. Accounts, Matron (Emma Dupee)
 Folder 25 1906. Bills, receipts. January - June
 Folder 26 1906. Bills, receipts. July - December

Box 10: 1906 - 1908

Folder 1 1906. Correspondence re children
 Folder 2 1906. Treasurer (trustees). Rent statements from MN income property
 Folder 3 1906. Treasurer's report, Trustees
 Folder 4 1907. Accounts, Matron (Emma Dupee)
 Folder 5 1907. Bills, receipts. January - June
 Folder 6 1907. Bills, receipts. July - December
 Folder 7 1907. Treasurer (trustees). Rent statements, income property in MN
 Folder 8 1907. Treasurer's report, Trustees
 Folder 9 1908. Accounts, Matron (Emma Dupee)
 Folder 10 1908 – 1914. Annual meetings, Lady Visitors. (Secretary and Treasurer reports) [bound]
 Folder 11 1908. Bills, receipts. January - June
 Folder 12 1908. Bills, receipts. July - December
 Folder 13 1908. Correspondence from former student and parent.
 Folder 14 1908. Treasurer (trustees). Rent statements from MN income property.
 Folder 15 1908. Treasurer's report, Lady Visitors
 Folder 16 1908. Treasurer's report, Trustees

Box 11: 1909 – 1911

Folder 1 1909. Accounts, Matron (Emma Dupee)
 Folder 2 1909. Bills, receipts. January - June
 Folder 3 1909. Bills, receipts. July - December
 Folder 4 1909. "The Rolfe and Rumford Asylum 1852-1909" (history of) [pamphlet]
 Folder 5 1909. Treasurer (trustees). Rent statements, MN income property
 Folder 6 1909. Treasurer's report, Lady Visitors
 Folder 7 1909. Treasurer's report, Trustees
 Folder 8 1910. Accounts, Matron (Emma Dupee)
 Folder 9 1910. Bills, receipts. January - June
 Folder 10 1910. Bills, receipts. July - December
 Folder 11 1910. "Census of Benevolent Institutions," forms for parents when leaving a child at the home, form given to a "graduate" of the home. [all blank]

- Folder 12 1910. Treasurer (trustees). Rent statements, MN income property
- Folder 13 1910. Treasurer's report, Trustees
- Folder 14 1911. Accounts, Matron (Emma Dupee)
- Folder 15 1911. Bills, receipts. January - June
- Folder 16 1911. Bills, receipts. July - December

Box 12: 1911 – 1915

- Folder 1 1911. Girls' papers, "Trip to York Beach"
- Folder 2 1911. Treasurer (trustees). Rent statements, MN income property
- Folder 3 1911. Treasurer's report, Lady Visitors
- Folder 4 1911. Treasurer's report, Trustees
- Folder 5 1912. Accounts, Matron (Emma Dupee)
- Folder 6 1912. Bills, receipts. January - June
- Folder 7 1912. Bills, receipts. July - December
- Folder 8 1912. Treasurer (trustees). Rent statements, MN income property
- Folder 9 1913. Accounts, Matron (Emma Dupee)
- Folder 10 1913. Bills, receipts. January - June
- Folder 11 1913. Bills, receipts. July - December
- Folder 12 1913. Treasurer (trustees). Rent statements, MN income property
- Folder 13 1913. Treasurer's report, Trustees
- Folder 14 1914. Accounts, Matron (Emma Dupee)
- Folder 15 1914-1929. Annual Meetings, Lady Visitors (Secretary and Treasurer reports) [bound]
- Folder 16 1914. Bills, receipts
- Folder 17 1915. Accounts, Matron (Emma Dupee, Laura Parmenter)
- Folder 18 1915. Bills, receipts. January - June
- Folder 19 1915. Bills, receipts. July - December

Box 13: 1916 – 1926

- Folder 1 1916. Accounts, Matron (Laura Parmenter)
- Folder 2 1916. Bills, receipts. January - June
- Folder 3 1916. Bills, receipts. July - December
- Folder 4 1917. Accounts, Matron (Laura Parmenter, Emma Dupee)
- Folder 5 1917. Annual report, Lady Visitors
- Folder 6 1917. Bills, receipts. January - June
- Folder 7 1917. Bills, receipts. July - Decemeber
- Folder 8 1917. Treasurer's report, Lady Visitors
- Folder 9 1918. Bills, receipts. January - June
- Folder 10 1918. Bills, receipts. July -December
- Folder 11 1918. Treasurer's report, Lady Visitors
- Folder 12 1919. Accounts, Matron (Emma Dupee)
- Folder 13 1919. Bills, receipts. January - June
- Folder 14 1919. Bills, receipts. July - December
- Folder 15 1920. Accounts, Matron (Emma Dupee)
- Folder 16 1920. Bills, receipts. January - June
- Folder 17 1920. Bills, receipts. July - December

- Folder 18 1921. Accounts, Matron (Emma Dupee)
- Folder 19 1922. Annual Report, Lady Visitors
- Folder 20 1923 – 1936. Account book, Treasurer (trustees) with household expenses
- Folder 21 1923. Accounts, Matron (Emma Dupee)
- Folder 22 1924. Accounts, Matron (Emma Dupee)
- Folder 23 1924. Annual Report, Lady Visitors
- Folder 24 1925. Accounts, Matron (Emma Dupee)
- Folder 25 1925. Annual Report, Lady Visitors
- Folder 26 1925. Treasurer's report, Lady Visitors
- Folder 27 1926 – 1941. Account Book, Treasurer (trustees) with household expenses
[bound]
- Folder 28 1926. Annual Report, Lady Visitors

Box 14: 1927 – 1941

- Folder 1 1927. Annual Report, Lady Visitors
- Folder 2 1927. Bills, receipts.
- Folder 3 1928. Accounts, Matron (Emma Dupee)
- Folder 4 1928. Annual Report, Lady Visitors
- Folder 5 1928. Bills, receipts, January - June
- Folder 6 1928. Bills, receipts. July - December
- Folder 7 1928. Treasurer's report, Lady Visitors
- Folder 8 1929. Annual Report, Lady Visitors
- Folder 9 1932. Annual Report, Lady Visitors
- Folder 10 1933. Annual Report, Lady Visitors
- Folder 11 1934. Annual Report, Lady Visitors
- Folder 12 1935. Annual Report, Lady Visitors
- Folder 13 1936. Accounts, Matron (Eva Bold)
- Folder 14 1936. Bills, receipts
- Folder 15 1941 – 1951. Account Book, treasurer (trustees), with household expenses
[bound]
Contains no individual information about residents of the home
- Folder 16 1941 – 1951. Account book, treasurer (trustees), with household expenses
[bound]
Contains no individual information about residents of the home
- Folder 17 1941. Study/Evaluation of R & R Home by NH State Conference of Social
Welfare & Child Welfare League. Contains no individual information
about residents of the home.

Box 15: 1970 – 1989, not dated

- Folder 1 1970. Specs for addition and alteration of building(s)
- Folder 2 1970-1971. Property map of institution (probably done in preparation for
addition/alterations.)

THE FOLLOWING PART OF THE COLLECTION IS CLOSED UNTIL 2040.

The items below contain information and comments about residents of the home.

- Folder 3 1970-1972. Minutes, Lady Visitors

Folder 4	1971-1989. Annual Reports, Lady Visitors
Folder 5	1973-1974. Minutes, Lady Visitors
Folder 6	1975-1976. Minutes, Lady Visitors
Folder 7	1977-1978. Minutes, Lady Visitors
Folder 8	1979-1980. Minutes, Lady Visitors
Folder 9	[1980's?]. Letters from residents
Folder 10	1981-1982. Minutes, Lady Visitors
Folder 11	1982. Interviews with women involved with the Home in earlier years
Folder 12	1984-1986. Minutes, Lady Visitors
Folder 13	1986-1987. Minutes, Lady Visitors
Folder 14	1988-1989. Minutes, Lady Visitors

Accession # 2014.050 (Boxes 16, 17)

Box 16: 1842-1910. Administrative records

Folder 1	Accession information, finding aid
Folder 2	1842. Legal documents
Folder 3	1847. Legal documents
Folder 4	1850-1853. Legal documents and correspondence
Folder 5	1866. Legal documents
Folder 6	1867. Financial records
Folder 7	1873. Legal documents [by-laws]
Folder 8	1876. Legal documents
Folder 9	1878. Financial records
Folder 10	1879. Financial records
Folder 11	1879. Legal documents and correspondence [attorney's opinion that the Trustees have abided by terms of Rumford's will in waiting until 1880 to open the facility, also his opinion that boys should not be admitted and that motherless girls must be 'needy.']
Folder 12	1880. Legal documents
Folder 13	1881, 1883-1885. Financial records
Folder 14	1887. Financial records
Folder 15	1887. Legal documents and correspondence [attorney's opinion that under Rumford's will only children born in Concord may be admitted.]
Folder 16	1888. Financial records
Folder 17	1888. Legal documents and correspondence
Folder 18	1889-1894. Financial records
Folder 19	1896. Financial records
Folder 20	1896. Legal documents
Folder 21	1897. Financial records
Folder 22	1897. Legal documents and correspondence
Folder 23	1898. Financial records
Folder 24	1898. Legal documents and correspondence
Folder 25	1899. Financial records
Folder 26	1899. Legal documents and correspondence
Folder 27	1900-1901. Financial records
Folder 28	1902. Financial records

Folder 29	1902. Legal documents
Folder 30	1903. Financial records
Folder 31	1905-1906. Financial records
Folder 32	1905. Legal documents and correspondence [attorney's opinion about how to determine the age of a child]
Folder 33	1906. Legal documents and correspondence [attorney's opinion about child custody and whether and for how long parents have given up their rights]
Folder 34	1907-1908. Financial documents
Folder 35	1909. Annual Report, Board of Visitors
Folder 36	1909. Financial records
Folder 37	1909. "The Rolfe and Rumford Asylum 1852-1909" [bound pamphlet]
Folder 38	1910. Financial records

Box 17:

1911-1921, not dated. Administrative records. Folders 1-22

1891-1893, not dated. Lecture notes of a student nurse (Agnes Levinsohn). Folders 23-58

Folder 1	1911. Financial records
Folder 2	1911. Health records [vaccination certificates]
Folder 3	1911. Legal documents and correspondence
Folder 4	1912. Financial records
Folder 5	1912. Legal documents and correspondence
Folder 6	1913. Financial records
Folder 7	1914. Financial records
Folder 8	1915. Legal documents [notarized copy of a letter to a child from her father. Original apparently confiscated]
Folder 9	1916-1917. Financial records
Folder 10	1918. Legal documents and correspondence
Folder 11	1920. Legal documents and correspondence
Folder 12	1920. Legal documents
Folder 13	1921. Correspondence [letter inquiring about former residents]
Folder 14	1921. Financial records
Folder 15	not dated. Certificate of leaving [blank]
Folder 16	not dated. Envelopes, empty
Folder 17	not dated. Financial records
Folder 18	not dated. Legal documents
Folder 19	not dated. List of residents
Folder 20	not dated. "Menu, "diet table" [for one week]
Folder 21	not dated. "Thanksgiving Proclamation" by Governor of NH [c. 1901-1903]
Folder 22	not dated. Walker, Dr. Charles, speech about the Rolfe and Rumford Home [typed mss with corrections and additions]

Lecture notes of student nurse Agnes Levinsohn

Folder 23	January 1, 1891. "Electricity." Dr. Rigan
Folder 24	January 8, 1891. "Circulation." Dr. Cook

- Folder 25 October 16, 1891. "Origin, History and Advantages of Training School for Nurses." Dr. Bancroft.
- Folder 26 October 23, 1891. "Nursing in Institutions for the Insane." Dr. Bancroft
- Folder 27 November 20, 1891. "General and Special Rules for Nursing the Insane." Dr. Bancroft
- Folder 28 November 27, 1891. "Suicide." Dr. Bancroft
- Folder 29 December 4, 1891. "Emergencies and Accidents." Dr. Bancroft
- Folder 30 December 10, 1891. "Ostology." Dr. Cook
- Folder 31 December 18, 1891. "Regional Anatomy." Dr. Cook
- Folder 32 December 30, 1891. "Care of the Ward and Ward Appliances." Dr. Bancroft
- Folder 33 January 14, 1892. "Respiration." Dr. Cook
- Folder 34 January 22, 1892. "Massage." Dr. Reagan
- Folder 35 February 7, 1892. "Anatomy and Physiology of Muscles." Dr. Nason
- Folder 36 February 10, 1892. "Anatomy and Physiology of the Skin." Dr. Nason
- Folder 37 February 19, 1892. "Anatomy and Physiology of the Organs of Digestion." Dr. Nason
- Folder 38 February 26, 1892. "Food and Dietetics." Dr. Nason
- Folder 39 March 11 and 18, 1892. "Drugs." Dr. Nason
- Folder 40 November 11, 1892. "Fever." Dr. French
- Folder 41 November 18 and 25, 1892. "Typhoid Fever." Dr. French
- Folder 42 December 12, 1892. "Diphtheria and Pneumonia." Dr. French
- Folder 43 December 16, 1892. "Phthisis Tuberculosis." Dr. French
- Folder 44 December 23, 1892. "Surgical Inflammation [sic.]" Dr. Walker
- Folder 45 December 30, 1892. "Abscesses." Dr. Walker
- Folder 46 1892. "Examination Paper for Junior Year"
- Folder 47 January 6, 1893. "Ulcers." Dr. Walker
- Folder 48 January 26, 1893. "Blood Poisoning, Burns and Scalds."
- Folder 49 February 7, 1893. "Anatomy of the Pelvic Organs; Diseases of the Pelvic Organs."
- Folder 50 February 14, 1893. "Regions of the Abdomen; Positions for Examinations; Syringes"
- Folder 51 April 23, 1893. "Diseases of the Mind"
- Folder 52 not dated. "Artificial Respiration." Dr. Nason
- Folder 53 not dated. "Conception and Pregnancy"
- Folder 54 not dated. "Diseases of the Nervous System." Dr. Bancroft
- Folder 55 not dated. "General and Especial Rules for Nursing the Insane." Dr. Bancroft
- Folder 56 not dated. "Preparation of the Dead"
- Folder 57 not dated. "Preparation of Room for Operation." Dr. Walker
- Folder 58 not dated. "Smallpox." Dr. French

Oversize:

1773. "A Plan of the Homestead belonging to the Estate of Col. Rolfe" by Benjamin Thompson and Miel Chandler. 12.5x31" in drawer 66.

Plans for the Rolfe and Rumford Home are located in drawer 76.

Subject Terms

People:

Dupree, Emma
Levinsohn, Agnes
Parmenter, Laura
Robinson, Eliza
Walker, Dr. Charles
Walker, Joseph B.

Organizations:

Rolfe and Rumford Asylum
Rolfe and Rumford Home

Subjects:

Charitable Institutions
Orphanages
Women – “Lady Visitors” of charitable institutions
Women – work: nursing, directors of charitable institutions

Locations:

Concord, NH

Occupations:

Matrons/Directors of Charitable Institutions
Nurses